

AGENDA – EXECUTIVE COMMITTEE OPEN SESSION
DIVISION OF CHEMICAL EDUCATION, INC.
Saturday 12 August 2023
via Zoom [Meeting Link](#)
[Registration Link](#) (required)

Notes:

1. The agenda packet is available on the Division web site: <http://www.divched.org/>
2. The Executive Committee (ExComm) consists of 19 members: 13 elected members, plus the Editor, *J. Chem. Educ.*; Chair, Board of Publication; Examinations Institute Director and the Chair, Board of Trustees; Program Committee Chair; Biennial Conference Committee Chair. Only ExComm members are present in Executive Session. Input is welcomed from all in attendance at the Open Session, but ExComm members are the only persons who may vote on actions before the Executive Committee.

Open Session -1:30PM to 4:00PM Pacific Time

<u>Action</u> (X)	<u>Time</u>	<u>Items</u>	<u>Page</u>
	1:30	Call to order	
X		Approval of meeting agenda and receipt of consent agenda reports	1-2
X		Approval of the Spring 2023 ExComm Open Session Minutes	3-36
		Introductions	
		Chair's Announcements – K.Cortes	
		Immediate Past Chair's Announcements – V. Talanquer	
		Chair Elect's Announcements – R. Kelly	
		Secretary's Announcements – J. Lewis	
		Executive Assistant Announcements – H. Johnson	
		Board of Trustees of the ACS Exams Institute Report – K Murphy	
		Board of Publication Report – M. Oliver Hoyo	
		Biennial Conference Committee Report – MK. Orgill and R. Cole	
		Treasurer's Report – R. Moog	
X		Finance Committee Report – R. Moog, C. Middlecamp	
	3:00	(Break)	
	3:10	Program Committee Report – P. Daubenmire	
		Division Councilors' Report – R. Allen, L. Anna, C. Sorensen-Unruh	
		DEI Task Force Report	
		Additional DivCHED Committee reports - updates from DivCHED standing committees and Liaisons	
		Open Discussion/Input to the Executive Committee	
	4:00	Adjourn Open Session	

Consent Agenda Reports

Treasurer – R. Moog 37

AACT Liaison - M. Mury 38

Board of Publication – M. Oliver-Hoyo 39-41

Board of Trustees of the ACS Examinations Institute – A. Grushow 42-43

Standing Committees:

Biennial Conference Committee (BCC) – MK. Orgill and R. Cole 44-47

Committee on Personnel and Nominations (CPN) – G. Webster 48-51

Division Committees:

Chemical Education Research Committee (CER) – A. Moon 52-54

Committee on Chemistry in the Two-Year College (COTYC) – R. Kojima 55-58

Committee on Computers in Chemical Education (CCCE) –T. Gupta *NI

Early Career Chemistry Education Scholars Committee (ECCES) – O. Crandell 59-61

Finance Committee – C. Middlecamp 62-67

International Activities Committee (IAC) – A. Nakamura 68-70

Long Range Planning Committee (LRPC) – TBD *NI

New Member Committee (NMC) – M. Anzovino *NI

Passer Award Committee – W. Miller 71-73

Program Committee (PC) – P. Daubenmire *NI

Pre-College Committee - R. Allen 74-76

Public Relations Committee (PRC)– S. Prilliman *NI

Recognition Committee – A. Wilson 77-78

Regional Meetings Committee (RMC) – M. Perry *NI

Safety Committee – S. Wietstock 79-81

Additional Documents

DivCHED Special Projects Funding Policy 82-83

OPEN SESSION MINUTES – EXECUTIVE COMMITTEE
DIVISION OF CHEMICAL EDUCATION, INC.
Saturday 25 March 2023
Indianapolis Marriott Downtown: Marriott Ballroom 3/4
M=Motion, S=Seconded, P=Passed

Open Session

Members Present, in-person: R. Allen, L. Anna, R. Cole, T. Holme, H. Johnson, R. Kelly, J. Lewis, A. Modic, R. Moog, K. Murphy, S. Ryan, V. Talanquer,

Members Present, Zoom: K. Cortes, P. Daubenmire, S. Mitchell, C. Sorensen-Unruh
n.b.: bold indicates voting members

Guests Present: T. Bussey, T. Chambers, J. Holmes, T. Jose, O. Michels, A. Nakamura, S. Nedungadi, J. Trate, G. Webster

A. Call to Order and Approvals – K. Cortes

K. Cortes started the session at 1:40 PM EDT and welcomed attendees.

Be it resolved,

{23E-06} M/S/P – R. Cole/R. Allen/10/0/1

To approve the agenda for the open session of the CHED Executive Committee Saturday, March 25, 2023, and acknowledge receipt of the consent agenda reports.

Be it resolved,

{23E-07} M/S/P – C. Sorensen-Unruh/R. Moog/10/0/3

To approve the open session minutes from the Fall 2022 meeting of the CHED Executive Committee Saturday, August 20, 2022, via Zoom.

B. Introductions – K. Cortes

K. Cortes invited attendees to introduce themselves and directed attention to the ACS Harassment Free Meeting policy as laid out in slides 6-7 of the of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

C. Chair's Announcements

K. Cortes made comments associated with slides 8-14 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023. Her comments included a welcome to new ExComm members Resa Kelly (Chair-Elect), Jennifer Lewis (Secretary), and Amiee Modic (Member-at-Large) and thanks to past chairs Stacey Lowery Bretz and Vicente Talanquer (Immediate Past Chair). She extended congratulations to Mort Hoffman (Outstanding Service to the Division Award), Maria Oliver-Hoyo (ACS Award for Achievement in Resaerch

for the Teaching and Learning of Chemistry) and Stacey Balbach (James Bryant Conant Award in High School Chemistry Teaching).

D. Immediate Past Chair's Announcements

V. Talanquer noted that he had no announcements.

E. Chair-Elect's Announcements

R. Kelly made comments associated with slide 16 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

F. Secretary's Announcements

J. Lewis announced that that her email address for ACS business is galoshes8@mac.com.

G. Executive Assistant's Announcements

H. Johnson announced that website updates are continuing, and she is open to feedback.

H. ACS Examinations Institute Report

K. Murphy made brief remarks associated with slide 18 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023. In her remarks she thanked Jeff Raker, who is stepping down as Associate Director, and announced the names of three new Associate Directors: Jaclyn Trate, Olga Michels, and Sachin Nedungadi

I. Board of Publication Report

T. Bussey made brief remarks associated with slide 19 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

R. Moog requested information regarding the nature and direction of "significant budget changes" alluded to in the presentation.

T. Bussey noted that these are mainly reductions related to expected changes with respect to the functioning of ChemEdX.

J. Holmes explained further that changing editorial roles and the need for maintenance and technical support related to the platform on which ChemEdX and the division website run are both being taken into account.

S. Ryan asked whether the pandemic was the reason the Board Associates program had been paused briefly. T. Bussey commented that the need to better understand the role of the program may also have been a factor.

J. Biennial Conference Committee's Report

R. Cole made brief remarks associated with slides 20-21 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

T. Holme asked whether this committee has considered long-term planning necessary to accommodate an IUPAC International Conference on Chemical Education (ICCE) in the United States, given that the Biennial Conference on Chemical Education (BCCE) and ICCE are always held in the same year.

R. Cole commented that she serves on the IUPAC Committee on Chemical Education and is the liaison between that committee and the BCC, and that such conversations regarding the potential of a joint meeting have indeed been happening, with 2028 as a possibility.

R. Moog asked about the level of interest in hosting BCCEs.

R. Cole commented that activities to gauge interest, such a community conversation at the Purdue BCCE in 2022, appear to indicate a healthy level of interest.

K. Cortes thanked the members of the Board of Publication (BoP), the Board of Trustees (BoT), and the BCC for their work.

K. Treasurer's Report

R. Moog made brief remarks associated with slides 22-24 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

S. Ryan asked what the "safe" number would be for the balance of total unrestricted funds to ensure that drawdowns from the investments are neither too large nor too small.

R. Moog responded that through the 20-teens, the total unrestricted funds for CHED were between 1 and 1.5 million dollars and that, although the way funds were tracked during that period may have been confusing, it turns out that CHED was able to maintain that level and the current amount is slightly higher than that.

S. Ryan asked how decisions regarding spending of excess funds are made.

R. Moog noted that these discussions happen routinely within the Finance Committee as it drafts recommendations for ExComm and were part of the framing for the decision to fund the Pimentel Award.

R. Kelly requested consideration of bringing back small splurges such as refreshments at things like ExComm meetings and wondered how planning for these and larger expenses might be handled.

R. Moog noted that the Finance Committee set aside funding for the social and the travel awards in the FY2023 budget, and that other expenses, such as refreshments at meetings,

could be considered for the future. He further commented that it is important to have these conversations now before the FY2024 budget is set.

K. Cortes requested that items such as these be brought to the attention of the Finance Committee in two ways: 1) via conversations with the chair succession (who are eager for ideas from the community to bring to those conversations), and 2) via CHED committee chairs, who present annual budgets for formal consideration.

T. Bussey requested an update regarding budget impacts due to changes in the ACS funding model re: allocation for membership.

R. Moog noted that the funds are disbursed from ACS relatively slowly, with the 2023 distribution arriving in March, and that the allocation was just under \$74,000, which is a slight reduction from \$80,000 the prior year and very close to the estimate the Finance Committee used for the FY2023 budget.

L. Finance Committee's Report

R. Moog made brief remarks associated with slides 25-32 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023. Slide 32 presents the wording of a proposed financial policy for managing finances associated with BCC and BCCE, as follows:

1. The Division has established a BCCE "account" in the budget and seeded it with \$100,000. BCCE- and BCC-related expenses are to be paid out of this account.
2. In the case that there is a net gain from a BCCE, the net gain would be added into the BCCE "account" (and not into the general operating fund) so it could be used to pay for future BCCE- related expenses.
3. In the case that there was a net loss from a BCCE (this has only happened once in our history, but it is a possibility), the money in the BCCE accounting line would be used to offset the loss.
4. Over time, the specific amount of money in the BCCE accounting line will go up and down depending on net gains and losses from BCCEs.
 - a. If the total amount in the BCCE "account" falls below \$50,000 as of June 30, the Division would allocate funds into the "account" from the general operating budget for the following year to restore the balance to \$100,000.
 - b. If the total amount in the BCCE "account" grows above \$200,000 as of June 30, the Division's Executive Committee would convene to decide what to do with the excess funds.

For example (and depending on the Division's circumstances at the time), ExCom might vote to move \$50,000 to the Division's general operating budget. Alternately, they might vote to use a portion of the \$50,000 to offset some of the registration costs associated with a future BCCE or to give BCCE scholarships. Each time the BCCE "account" goes above \$200,000 as of June 30, the Division Executive Committee would decide how best to use those excess funds to serve the members of the Division.

5. Over time, the expectation is that the balance of this fund will be between \$150,000 and \$200,000.

S. Ryan asked whether, if the fund goes above \$200,000, does the BCC make a recommendation, or does ExComm tell BCC what to do?

R. Moog commented that the proposed policy provides no specific guidance on the process by which ExComm would gather information to make a decision; although it would seem wise for ExComm to talk with the Finance Committee and BCC in such a case, that is beyond the scope of the proposed policy.

R. Cole noted that BCC is in support of this policy and added that it is important to remember that this is CHED money, not BCC money, so it is appropriate to have a broad discussion about how any excess might contribute to funding CHED activities, which include but are not limited to BCCE. She also affirmed that \$50,000 is an appropriate estimate for the current overhead associated with running the BCC and running a BCCE.

T. Holme noted that the policy appeared to express a philosophy and wondered whether the expectation would be that BoP and BoT should have similar policies in place.

R. Moog noted that it was no one's intention to nudge any other entity in this direction and that the Finance Committee's discussion pertained to BCC and BCCE only.

C. Sorensen-Unruh asked whether the proposed policy would be sufficient to account for adding a hybrid experience to the BCCE.

R. Moog noted that the numbers in the proposal are arbitrary. He further noted that nothing prohibits ExComm from allocating more in any given year during its budgeting process and suggested that these numbers are a starting point to establish a policy and could be changed in future years.

V. Talanquer asked what process should be followed so this philosophy regarding the use of CHED financial resources is more broadly discussed and can, if desired, be applied to other CHED activities.

K. Cortes noted that the chair succession could meet and create a Task Force to discuss this issue going forward.

Be it resolved,

{23E-08} Lewis/Talanquer/12/0/1

To adopt the policy proposed by the Finance Committee for managing finances associated with BCC and BCCE.

K. Cortes announced a break in the session at 3:12 PM EDT.

K. Cortes called the meeting back to order at 3:25 PM EDT.

M. Program Committee's Report

P. Daubenmire made brief remarks associated with slides 34-36 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023, noting that slide 34 is not correct. He noted themes of green chemistry, sustainability, citizens first, DEI, and safety in addition to general papers, research in chemistry education, and undergraduate posters. He highlighted symposia in honor of Maria Oliver-Hoyo and the late Rudy Baum well as on teaching instrumental analysis and a creative use of symposium time for how to teach microfluidics. He also noted ACS has begun a work team task force looking at the future direction of meetings, including cadence and focal points, and that he has been part of that group but cannot share anything at this time.

K. Cortes asked whether accessibility has continued to be discussed, for example ensuring hybrid options moving forward. She also wondered if it would be possible to have whole sessions as hybrid or not hybrid rather than piecemeal, citing an example where part of an award symposium was hybrid but the actual award address was not.

P. Daubenmire noted that the ACS consensus so far has been that there will continue to be hybrid meetings going forward but also that there will be constraints on the amount of hybrid technology provided by ACS, which will continue to force difficult choices. He stressed the need for symposium organizers to be in communication with program chairs regarding this issue.

K. Cortes asked whether the work of managing the undergraduate poster sessions poses a burden on CHED that might need to be reconsidered in light of the new ACS allocation model for funding.

P. Daubenmire noted that the ACS staff have been quite helpful so that arranging the undergraduate poster sessions does not currently over-burden CHED.

Ryan Sweeder and Troy Alivio were thanked by P. Daubenmire and K. Cortes for their contributions as program chairs.

N. Councilors' Report

R. Allen, L. Anna, and C. Sorensen-Unruh made brief remarks associated with slides 37-41 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

K. Cortes noted that the embedding of DEIR in the program accreditation guidelines and the ACS DEIR resources in general have been very helpful at her institution. She commended ACS for this work and recommended that others consider using these resources.

O. Discussion of Modified Sponsorship Policy – V. Talanquer

V. Talanquer drew attention to the modified CHED sponsorship policy that was circulated prior to the meeting as part of the agenda packet. V. Talanquer noted that there are two

main proposed modifications to the existing policy, which has been in existence for 1.5 years, noting that these have already been discussed with the Finance Committee. These modifications are as follows: a) proposing to review sponsorships quarterly, with the intended effect of establishing a sequence of deadlines, and b) proposing that approvals can be handled by the chair succession rather than requiring a full ExComm meeting, with the intended effect of improving the timeliness of responses to requests.

Be it resolved,

{23E-09} Lewis/Talanquer/11/0/0

To approve the modified CHED sponsorship policy.

K. Cortes asked H. Johnson to add this approved policy to the website.

P. Committee Engagement and Leadership Planning – K. Cortes and R. Kelly

H. Johnson and L. Anna discussed the common practices whereby the Committee on Personnel and Nominations (CPN) gathers information to make recommendations regarding committee appointments and noted that, recently, it has been difficult for committees to find replacements for committee chairs who have had to step away for personal reasons. They noted that some committees have chair succession plans in place, and that this can be helpful.

K. Cortes requested that each committee look at the Operations Manual to determine whether there is a chair succession plan, to follow that plan if it exists, and to work toward developing a plan if it does not exist.

R. Kojima requested a recommendation for a good example of a succession plan.

H. Johnson recommended the Chemical Education Research (CER) Committee and Early Career Chemistry Education Scholars (ECCES) Committee as good examples.

L. Anna noted that some committees use informal practices, such as shadowing, which could be formalized.

J. Lewis commented that the responsibility for naming a committee chair used to reside with the Division Chair rather than with the committee and wondered what the Operations Manual says. She also concurred with L. Anna regarding a past norm that committee chairs were expected to do informal succession planning by offering shadowing opportunities.

V. Talanquer wondered whether the chair succession could propose a mechanism to be than having it be different for each committee.

J. Lewis commented that originally there was no freedom; it was the role of the Division

S. Ryan noted that, when she was the chair of what is now ECCES, she was contacted by J. Lewis (then CPN chair) with a request to nominate candidates for the committee chair position and for the committee itself, to be considered by the Division Chair.

P. Daubenmire noted that there are multiple variables, for example, he serves as chair of a

H. Johnson observed that, during her tenure, she has seen two models: 1) the Division Chair latter is the current practice.

L. Anna commented that the Operations Manual is not the same for every committee; for example, for the CER Committee, there is an explicit statement that the chair and co-chair provide recommendations to the Committee on Personnel and Nominations for new and replacement positions as they become available annually.

K. Cortes noted that one of the official responsibilities of the Member-at-Large is to review the Operations Manual and be sure it is up-to-date. She commented that a good initial step then to have a discussion with the chair succession and the committees as a whole,

R. Kelly commented that the current situation, with at least three committees whose chair is moving off without a clear replacement, is not a deficit situation but rather an invitation to come together and think about the future.

S. Ryan asked whether there is a process in place to address a situation where someone has been named to a committee but does not participate, for example to start by finding out why.

R. Kelly agreed that this is important to think about and it is important to acknowledge that these are volunteer positions.

L. Anna agreed that it is important to find out why people are not engaging or need a break, and that CPN regularly fields inquiries regarding how to get more involved.

R. Kelly stated that she is on the International Activities Committee (IAC) and has wondered why no one from the 26 international chapters of ACS is on that committee, particularly since most have student chapters and are keen on educational initiatives. She commented that this is an important aspect of diversity that CHED can develop.

G. Webster expressed that CPN would value dialog with current committee chairs, especially about reappointments, and that CPN wants people to be happy with the committee they are placed on. She further noted that CPN welcomes feedback and information, such as the skill set desired for committee members.

R. Sorensen-Unruh brought up the potential for having continuous asynchronous

K. Cortes noted that a virtual meet-and-greet would be a good idea because she is not sure whether all the chairs have met, but that continuous asynchronous discussion might be more challenging because that CHED does not have an executive license for Slack or Discord.

R. Kojima summed up the conversation as encompassing two major issues: 1) looking at identify and find new blood for our leadership.

K. Cortes commented that this year is about engagement, and next year is about how-to.

Q. Additional Committee and Liaison Reports

1) International Activities Committee – A. Nakamura

A. Nakamura indicated that, as the new committee chair, she is interested in discussing IUPAC and IAC/Japan collaboration and open to R. Kelly's ideas. She requested information regarding the timing of budget requests, specifically related to international travel awards. R. Moog commented that the formal request for the 2024 committee budget will be sent to committee chairs soon with a response due in early May and noted that the committee presently has an allocation of \$2000 for travel awards in 2023.

2) Two-Year College Committee – R. Kojima

R. Kojima reported that the first in-person event since the pandemic will be in October regarding strategic planning, and the first in-person conference will be in February of 2024.

3) Committee on Personnel and Nominations – L. Anna and G. Webster

G. Webster and L. Anna made brief remarks associated with slide 45 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

4) Precollege Committee – R. Allen

R. Allen made brief remarks associated with slide 46 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023. She commented that this committee has two new co-chairs, herself and Paul Price, and is one that needs to be revitalized.

R. Open Discussion

K. Cortes called for any open comments or discussion. Hearing none, she made brief comments associated with slide 46 of the power point presentation titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on

screen 25 March 2023 to announce the CHED Business Meeting and the CHED Social. She thanked attendees for their participation.

The Open Session ended at 4:17 PM EDT.

Respectfully submitted,

Jennifer Lewis
Secretary, CHED

Attachment: Presentation Slides titled Division of Chemical Education Executive Committee Meeting dated 24 March 2023 and projected on screen 25 March 2023.

Division of Chemical Education

Executive Committee Meeting

March 24, 2023
Hybrid Via Zoom, Indianapolis, IN

OPEN Session Agenda

- Approval of meeting agenda and receipt of consent agenda reports
- Approval of the Fall 2022 ExComm Open Session Minutes
- Brief Introductions (Name, Institution, CHED Position)
- Chair's Announcements
- Past Chair's Announcements
- Chair-Elect's Announcements
- Secretary's Announcements
- Executive Assistant's Announcements
 - Board of Trustees Report
- Board of Publication Report
- BCCE Committee Report
- Finance Committee/
Treasurer's General Report
- **Break**
- Program Committee Report
- Division Councilors' Report
- Sponsorship Policy Discussion
- Committee Engagement Discussion
- Additional reports from CHED Committees and Liaisons
- Open Discussion/Input to the Executive Committee



Action Items



- Approval of Agenda
- Receipt of the Consent Agenda
(no motion required, items can be removed for further discussion)



3

Action Items



- Approval of the Fall 2022 ExComm Open Session Minutes
(Motion required)



4

Open Session Agenda



- **Brief Introductions (Name, Institution, CHED Position)**



5

Harassment Free Meetings



The ACS DivCHED includes members that vary in ethnic/racial background, gender, sexual orientation, and disability status, as well as professional/career level and area of expertise. ACS DivCHED is committed to providing a positive, safe, and professional environment for all who participate in its meetings and conferences. Thus, ACS DivCHED expects all who participate in its meetings and conferences to:

- *Treat others with respect and courtesy;*
- *Refrain from harassment, discrimination, and/or intimidation of others;*
- *Communicate clearly and thoughtfully while being mindful of different views and opinions;*
- *Contribute respectful, productive critiques of others' ideas and work*
- *Act in a manner that respects the mental, emotional, and physical safety of others.*



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Harassment Free Meetings



Violations of this Conduct Policy should be reported to one of the following:

- **the ACS Secretary and General Counsel;**
ACS Office of the Secretary & General Counsel
email: secretary@acs.org; Current Secretary and General Counsel: Flint Lewis)
- **the Chair of the Board of Directors;**
(ACS Board of Directors contact information: 800-227-5558, secretary@acs.org; Current Chair: Paul W. Jagodzinski;)
- **the ACS's confidential third-party vendor.**
(Lighthouse Services contact information: 855-710-0009 or reports@lighthouse-services.com).



7

Announcements



- **CHED Business Meeting** (Sunday, March 26, 4:45 pm EST)
Indiana Convention Center: Room 210
 - Announcement of Election Slate
(Chair-Elect, Secretary/Councilor, Member-at-Large)
 - Nominees from the Floor
- **CHED Social** (Sunday, March 26, 5:30pm EST)
Indiana Convention Center: Room 124



8

Announcements



- Request from Chair for ExComm Discussions:
 - **Discussion first** to get a sense of
 - issues to consider?
 - additional data/information we need to gather before voting?
 - emerging consensus or conflicting viewpoints?
 - **Then make a motion** as appropriate (which of course affords the opportunity for more discussion after the motion is seconded, as desired)
- Fall 2023 ACS National Meeting
 - all DivCHED Governance will be conducted virtually
 - Friday August 11 – Sunday, August 13, 2023



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Welcome!



- **Chair Elect** – Resa Kelly, San Jose State University
- **Secretary** – Jennifer Lewis
- **Member at Large** – Amiee Modic



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Thank you!



Stacey Lowery Bretz

- Chair Elect, 2020
- Chair, 2021
- Immediate Past Chair, 2022



Vicente Talanquer

- Chair Elect, 2021
- Chair, 2022
- Immediate Past Chair, 2023



11

Congratulations!

Morton Z. Hoffman

Outstanding Service to the Division Award



DivCHED Reception,
Sunday March 26



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Congratulations!



Maria Oliver-Hoyo
NC State
University



*ACS Award for
Achievement in
Research for the
Teaching and
Learning of
Chemistry*



Stacey Balbach
Cuba City High
School

*James Bryant
Conant Award in
High School
Chemistry
Teaching*



ACS National Awards Banquet,
Tuesday March 28

13

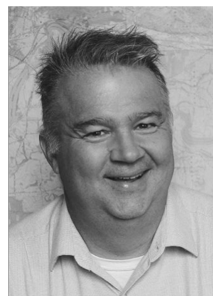
Contract Updates



Heather Johnson
Executive
Assistant



Michael Dolence
Blue Moon
Consulting



John Michael Sophos
Meeting Planning
Partner



14

Immediate Past Chair update Vicente Talanquer



15

Chair-Elect update Resa Kelly



- Strategic Planning – Scoping call with Larry Krannitch
 - Stakeholders - Pre-work and for SP work
 - Funding - Committee on Divisional Activities (DAC) will provide resources of a certain amount (6K) – deadline for applying for DAC funding is July 15 – award limit is \$7500
 - Venue – College Campus, associate with National Meetings (SJSU – Fall meeting is in San Francisco) – Future meetings are in New Orleans, LA (Sp '24), Denver, CO (Fall '24), San Diego (Sp '25)
- ACS International Activities Committee – Discussion of Petition to add District VII – goes to Council. District VII will represent non-US representatives to the ACS Board of Directors. Vote will happen at Fall ACS.



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Announcements



Secretary
Jennifer Lewis

Executive Assistant
Heather Johnson



ACS Exams Report



- Announcement of new Associate Directors



Jaclyn Trate
Associate Director of
Test Development



Olga Michels
Associate Director of
Product Development



Sachin Nedungadi
Associate Director of
Research



Board of Publications Report



Maria Oliver-Hoyo

- A mission statement for the BoP was discussed and approved.
- The Sponsorship Policy was updated and changes approved.
- Two requests for funds will move forward: GRS support this summer and JCE 100th Symposium celebration in the Fall meeting (San Francisco)
- Jon Holmes highlighted the main points from the ChemEdX Task Force report. Due to the significant budget changes coming up, this report will be updated for discussion in the Fall.
- Three standing reports were presented: from the treasurer, JCE EIC, and ChemEDX Editor.
- The Board Associates program will be reinstated in the Spring 2024.



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Biennial Conference Committee's Report



Renee Cole, Presenter

- Final report for 2022 BCCE has been submitted
- 2024 BCCE will be hosted by the University of Kentucky
- 2026 BCCE will be hosted by the University of Wisconsin Madison
- Currently working on identifying potential sites for 2028 BCCE
 - Letters of intent due December 15, 2023
 - Proposals due in February 2024
 - Resources for proposal preparation available on Google site ([linked on website](#))



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Current Efforts

- Workshop policies/expectations
 - Conference app exploration
 - Meeting Planning Partner succession
 - Operations manual review & updates
 - Development of resources for prospective hosts
-

Treasurer's Report Rick Moog, Treasurer



Budget and Actuals (2021-23) (unrestricted funds only)



	2021 Actual	2022 Budget	2022 Actual	2023 Budget
	61,941	16,193	-212,500*	1,104
Draw on Investments	0	-62,593 (4.0 %)	-15,188 (1.0 %)	81,693 (4.0%)
Net Dividend and Realized Gains	48,289	16,000	25,353	22,500
Unrealized Gain/Loss	195,746	0	-360,096	0
Overall Net	305,946	-30,400	-562,431*	-58,089



* Includes endowment contribution for Pimentel Award

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Total Unrestricted Funds



	Total (\$M)
March 22, 2023	2.02*
January 1, 2023	1.71*
January 1, 2022	2.31
January 1, 2021	2.00
January 1, 2020	1.90
January 1, 2019	1.54

* Includes \$236,000 from 2022 BCCE

* Contributed \$212,500 to endow Pimentel Award



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Finance Committee Report

Cathy Middlecamp
Rick Moog

March 2023

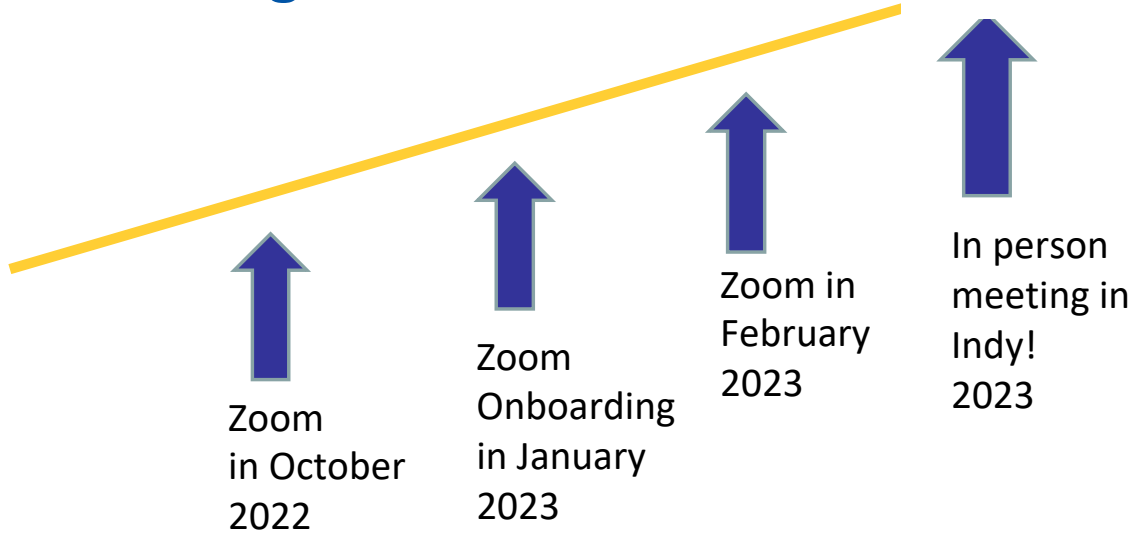


Members

Cathy Middlecamp, Chair
Kim Cortes, DivCHED Elect
Vicente Talanquer, DivCHED Past Chair
Resa Kelly, DivCHED Chair-Elect
Rick Moog, DivCHED Treasurer
Renee Cole, BCC Co-Chair
Frank Torre, Treasurer, Board of Pubs
Jon Gittins, Treasurer, 2YC3
Kristin Murphy, Director, Exams Institute
Melissa Reeves, Board of Trustees
Julie Ellefson-Kuhn
W. Gary Hollis, Jr.
Robert Pribush
Mike Dolence, Blue Moon Consulting

High number of
ex officio members.

Meetings



Documents



Dropbox / Finance Committee

Upload Create Organize

- 2022-3-Fa...(Chicago)
- 2022-3-Fa...(Chicago)

Name ↑

- 2021 - Division Allocation
- Agendas - Consent Agendas
- Agendas - Meetings + Minutes
- Budgets, Credit Card, Investments
- Contracts
- HS Day Info
- Operations Manual - Finance Committee
- Passer Bequest
- Policy Statements
- Search and Screen documents
- Finance Committee Roster - January 2021.xlsx
- Finance ExComm Slide Template.pptx
- Guidance on Holding a Harassment-Free Meeting (ACS 2021 Leadership Institute).pdf

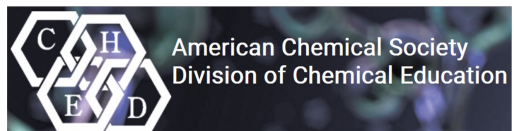
- 2022-1-Spring Meeting (San Diego)
- 2022-2-Fall Meeting (Chicago)
- 2022-3-ZOOM meetings
- 2023-1 Spring Meeting (Indy)
- 2023-2 Fall Meeting (SF)
- 2023-3 ZOOM meetings

<https://www.dropbox.com/sh/ch92hskm0a1a6hv/AADvKTy9s9iyLBdOxgqxwKQra?dl=0>



Mission

“The Finance Committee is charged with the responsibility of developing the annual budget for the ACS Division of Chemical Education and overseeing this budget and other financial concerns of the Division.”



Mission

“This committee also sends recommendations to the Executive Committee on financial matters such as the budget, the investment policy, audit practices, ongoing and new expenses, and ongoing and new income-generating activities.”

Recommendation



For ExCom to adopt the following financial management policy for the BCC/BCCE .

Proposed policy for managing finances associated with BCC and BCCE



1. The Division has established a BCCE "account" in the budget and seeded it with \$100,000. BCCE- and BCC-related expenses are to be paid out of this account.
2. In the case that there is a net gain from a BCCE, the net gain would be added into the BCCE "account" (and not into the general operating fund) so it could be used to pay for future BCCE-related expenses.
3. In the case that there was a net loss from a BCCE (this has only happened once in our history, but it is a possibility), the money in the BCCE accounting line would be used to offset the loss.
4. Over time, the specific amount of money in the BCCE accounting line will go up and down depending on net gains and losses from BCCEs.
 - a. If the total amount in the BCCE "account" falls below \$50,000 as of June 30, the Division would allocate funds into the "account" from the general operating budget for the following year to restore the balance to \$100,000.
 - b. If the total amount in the BCCE "account" grows above \$200,000 as of June 30, the Division's Executive Committee would convene to decide what to do with the excess funds.

For example (and depending on the Division's circumstances at the time), ExCom might vote to move \$50,000 to the Division's general operating budget. Alternately, they might vote to use a portion of the \$50,000 to offset some of the registration costs associated with a future BCCE or to give BCCE scholarships. Each time the BCCE "account" goes above \$200,000 as of June 30, the Division Executive Committee would decide how best to use those excess funds to serve the members of the Division.

5. Over time, the expectation is that the balance of this fund will be between \$150,000 and \$200,000.

Break

(10 minutes)



Program Committee Report

Patrick Daubenmire

1. 2023 Indianapolis (Theme – Crossroads of Chemistry)
 - a. Technical Program, Ryan Sweeder and Theodore “Troy” Alivio
 - b. Chemistry Teachers Day Program, Sherri Rukes
 - c. GSSPC, *Solar Fuels Nexus: Molecules and Materials for Light Driven Catalysts*, Allison Smith, University of North Carolina
2. 2023 San Francisco (Theme – Harnessing the Power of Data)
 - a. Technical Program, Patrick Daubenmire and Mitzy Erdmann
 - b. Chemistry Teachers Day Program, Sherri Rukes
 - c. GSSPC, *Bridging the Gap Between Machine Learning, Computational Modeling, and Experimental Chemistry for Catalyst Design*, Savannah Talledo, Carnegie Mellon University
3. 2024 New Orleans (Theme – Many Flavors of Chemistry)
 - a. Technical Program, Amy Cannon & Irv Levy
 - b. Chemistry Teachers Day Program, Sherri Rukes
 - c. GSSPC, tbd
4. Future & Strategic Program Planning for Future Meetings
 - a. State of the Art
 - b. Themes, Topics, and New Strands
 - c. Future national meeting leadership openings (2023 and beyond)



Program Committee Report

Patrick Daubenmire



Comparison Meeting Data

Comparison data

Venue	Date	Total papers accepted	Oral presentations	General posters	Undergraduate posters [†]
Indianapolis, IN*	Spring 2023	1303	319	99	885
San Diego, CA*	Spring 2022	1,232	439	67	726
San Antonio, TX	Spring 2021	1,345	479	73	793
Philadelphia, PA	Spring 2020	2,047	550 [†]	64	1,433
Orlando, FL	Spring 2019	2,029	531 [†]	67	1,498

*Source: compiled from data at <http://www.acs.org/content/acs/en/meetings/nationalmeetings/programarchive.html>

*Meeting held entirely in a hybrid, blended format.

[†] Includes Undergraduate Research Posters and Successful Student Chapters



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Program Committee Report

Patrick Daubenmire



Future ACS National Meeting Co-Chairs

2023	August 13 – 17	266 th	San Francisco, CA	Patrick Daubenmire & Mitzy Erdmann
2024	March 17 – 21	267 th	New Orleans, LA	Amy Cannon & Irv Levy
2024	August 18-21	268 th	Denver, CO	Julie Smist & Aimee Miller
2025	March 23 – 27	269 th	San Diego, CA	Patrick Daubenmire &
2025	August 17 – 21	270 th	Washington, DC	

Themes for Future ACS National Meetings

San Francisco, CA	Harnessing the Power of Data
New Orleans, LA	Many Flavors of Chemistry
Denver, CO	Elevating Chemistry
San Diego, CA	TBD
Washington, DC	TBD

SOTA Themes for Future ACS National Meetings

State of the Art Concept

- Day-long tutorial for a current relevant area of interest
- Longer lecture (40 to 50 min): approximately six hours total of lectures
- Lectures coordinated among invited speakers
- ACS Symposium Book to capture



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Councilor's Report

Roxie & Clarissa, Presenters



Highlights from report from new CEO, Albert Horvath:

- New membership model: ACS membership exceeds 173,000 members, including 68,000 community associates.
 - Membership engagement/value: ACS Link, access to LinkedIn Learning, and the ACS Speaker Directory were among the services launched.
 - Starting in 2024, future Priestley Medalists will receive a research grant, thanks to bequest from J. Lynn Fordham, a 68-year ACS member.
 - Society had an exceptional year financially, generating a net surplus for 19th consecutive year.
 - Shared resources related to Goal 5: Embrace and Advance Inclusion in Chemistry, including 1) ACS Publications Diversity Data Report, and 2) launching a new online DEIR course and toolkit for ACS Journal Editors
 - Updated ACS Office of DEIR webpage with new resources 1) ACS Inclusivity Style Guide; 2) DEIR Educational Resource Guide; 3) Guides on inclusive in-person events and inclusion moments.
-

Councilor's Report



March 2023 Council Action items:

- **Vote for two President-Elect candidates** (town hall, Sun 4:30 -5:30pm, JW Marriott)
 1. Mary K. Engelman
 2. Dorothy J. Phillips
 3. Florian J. Schattenmann
- **Amend the Duties of Council Policy Committee** to include CPC serving as conduct/disciplinary committee for Councilors to give procedures and authority to discipline Councilors if warranted.
- **Amend Council Standing rules:** Petition to add Plan B to Council meetings allows for balloting to be postponed if an event out of Council's control (i.e. natural disaster, tech failure) negatively impacts ability of significant number of Councilors to cast votes



Councilor's Report

- **Approval of 2024 Schedule of membership changes:**
 - Proposal to allow Society Affiliates access to Standard package membership as a lower price alternative (current option is only the Premium package)
 - Emeritus Eligibility: proposal to remove the age requirement (currently 70)
 - Amend the Disabled waiver: proposal to eliminate the requirement of any span of time a Member has experienced a disability and reduces the years of dues payment from 10 years to one year. Also change term of “totally disabled” to “long-term disability” for inclusiveness.
- **Proposal to change the name of** Committee on Environmental Improvement (CEI) to: Committee on Environment and Sustainability (CES)
- **For consideration only:** Petition to add International Representation on the Board of Directors. The individual would be elected (3-yr term) by members residing outside of the US and Canada who are not members of a local section. Petition also calls to reduce the number of geographical Directors-at-Large from six to five.



Councilor's Report

SPECIAL DISCUSSION: ACS Society Committees - Looking to the Future

Committee on Committees is conducting a review of the current ACS committee structure. Committee chairs and member interviews, an electronic survey and focus groups have been held. All ACS committees now have consistent terms (two 3-yr terms) and the online preference form has been upgraded to make it more user friendly. Suggested prompts for discussion:

- Ideally for ACS to have a committee structure that is forward thinking and able to address opportunities for members, ACS and the chemistry enterprise we would....
 - Current and future key issues impacting ACS, the chemistry enterprise, and our Committees include.....
 - I wonder what the positive impact on committees, member involvement, and ACS would be if we were to....
 - I wish that committees at ACS could.....
- *Share any input related to Action items or the Special Discussion topic on ACS Committee structure before Wednesday morning.*

Councilor's Report SOCED Update



- ACS Board of Directors adopted the revised Science Education Policy Statement.
 - Subgroups are revising the ACS Guidelines and Recommendations for Teaching Middle and High School Chemistry and the ACS Guidelines for Chemistry in Two-Year College Programs.
 - Meeting attendees are encouraged to attend the ACS Student Chapter Awards ceremony, to be held on Sunday, March 26, as well as the Undergraduate Research Poster Sessions, the Graduate and Postdoctoral Reception, and other student programming.
 - Committee passed a resolution honoring the 10th anniversary of Advancing Graduate Education in the Chemical Sciences.
 - SOCED is reexamining their strategic plan including vision, mission and goals. As it is updated, Roxie will share it with ExCOM
-

Discussion Vicente Talanquer



- Approval of modified Sponsorship Policy



Discussion

Resa Kelly



- Committee engagement and leadership planning



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Additional Committee & Liaison Reports



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CPN Report

Gail Webster and Laura Anna



News from Committee on Personnel and Nominations

- Thank you to previous members: Roxie Allen, Nathan Grove and Dan King
 - Welcome to new members: Laura Slocum, Rebecca Eikey and Jennifer Lewis
 - Current business:
 - Slates of nominees for Chair-elect, Treasurer and Councilor (2) / Alt-Councilor (2) positions and AACT Rep presented to ExComm during closed session
 - DivCHED website “Get Involved” nomination form updated to allow individuals to share information about interests and qualifications
 - New email address: Nominations@divched.org
 - Upcoming Business:
 - Gail and Laura working with Blain Mamiya to move into Chair role
 - August ACS meeting: committee will prepare slates of nominees for ExComm appointment to open Board of Trustees and Board of Publication positions
 - Late Fall: CPN chairs will make recommendations for open committee positions
 - CPN advises other committees to consider and develop chair succession planning
 - CPN seeks to be inclusive of all members and has continued interest in working with committees to be intentional about broadening membership participation
-

Pre College Committee’s Report

Roxie Allen, Presenter



New activity: Roxie Allen and Paul Price appointed as co-chairs

Co-chairs met in March to define the focus of the committee for the 2023 calendar year.

Goals: Participate in Division Activities and National ACS activities as we become a more visible and vibrant committee.

Strategies:

- Work with Regional Meeting Committee to secure a presence of pre-college teachers at meetings
- Meet as a committee twice annually (1 virtual and 1 in person)
- Provide an avenue for pre college teachers to become active in the division.



Open Discussion

- Input to Executive Committee from the DivCHED Community



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Announcements

- **CHED Business Meeting** (Sunday, March 26, 4:45 pm EST)
Indiana Convention Center: Room 210
 - Announcement of Election Slate
(Chair-Elect, Secretary/Councilor, Member-at-Large)
 - Nominees from the Floor
- **CHED Social** (Sunday, March 26, 5:30pm EST)
Indiana Convention Center: Room 124



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Treasurer - Fall 2023

Submitted by: Rick Moog

Reporting Period: Mar-01-2023 - Jul-31-2023

A. INTRODUCTION/OPENING COMMENTS

The Treasurer continues to consider ways to make the financial aspects of the Division as transparent, efficient, and understandable as possible.

B. INFORMATION SINCE LAST REPORT

Our financial position maintained its strength during the first half of 2023. Our unrestricted funds have a total value of about \$1.9M and performed well so far in 2023. ExCom approved a new financial management plan for the Biennial Conference Committee and the BCCE at the Spring 2023 meeting. Separating the BCC/BCCE budget from our annual operating budget removes the uncertainties and fluctuations in income/loss associated with each BCCE and also makes it easier to monitor the finances associated with those events.

C. PLAN(S) FOR FUTURE

The Division finances are now structured in a way that make the budgeting process more straightforward and transparent. We are now in a position to consider how we might best allocate our financial resources to support the outstanding work of our community.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

DivCHED AACT Liaison - Fall 2023

Submitted by: Michael Mury

Reporting Period: Aug-31-2022 - Mar-31-2023

A. INTRODUCTION/OPENING COMMENTS

B. INFORMATION SINCE LAST REPORT

The AACT Governing Board met over the summer with results as follows: -

- Updated Strategic Plan

Updated goals and strategies, assignment of leaders and champions for each strategy

- Teacher Engagement and Burnout

Full group discussion, strategies AACT can implement to assist teachers

- Supporting K–8 Teachers

Full group discussion, focus on how to use current resources at other levels

- ACS Skilled Technical Workforce

*Discussion on how AACT can support two-year college teachers with this initiative
Throughout the school year we have been working on the goals of the strategic plan.*

The Nominations & Awards committee rolled the Elementary and Middle School Teacher of the Year Awards into one K–8 award to encourage more participation. The AACT Governing Board will continue its discussion on Equity, Diversity, and Inclusion at future meetings with an updated working group.

AACT currently has over 8000 members with 90% of those members in the K-12 classroom.

C. PLAN(S) FOR FUTURE

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

JCE Board of Publication - Fall 2023

Submitted by: Maria Oliver-Hoyo

Reporting Period: Mar-01-2023 - Jul-31-2023

A. INTRODUCTION/OPENING COMMENTS

The Board of Publication advances the publication mission of the Division. We support the management of the Journal of Chemical Education via a publication agreement with the American Chemical Society and the operations, finances, and sustainability of the Chemical Education Xchange. These two publications provide national and international reach for chemistry education research and practice.

B. INFORMATION SINCE LAST REPORT

The Spring 2023 meeting was held in-person with virtual access. Standing reports were given by BoP Treasurer (Frank Torre), JCE EIC (Tom Holme), and ChemEd X EIC (Jon Holmes). Meeting highlights include:

1) Board of Associates program will restart at the national meeting, Spring 2024.

Presentation and selection of Associates will take place during the Fall 2023 meeting.

2) Mission and vision statements were approved with minor edits.

3) The Chem Ed Task force discussed recommendations pertaining operations and finances of ChemEdX.

4) The Sponsorship Policy was revised and approved. Requests for the GRS and JCE 100th celebration were discussed and approved.

C. PLAN(S) FOR FUTURE

Restarting the Associates Program is a priority.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Maria Oliver-Hoyo	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗

Michael Morgan

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Michelle Head

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✓	✓	✓
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✓	✗	✗

Deborah Herrington

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✓	✓	✓
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Frank Torre (Treasurer)

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✓	✓	✓
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✓	✗	✗

Thomas Bussey

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Vicente Talanquer

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

**Jennifer Lewis, Ex Officio,
DivCHED Secretary**

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✘	✘
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✘	✘	✘
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✘	✘	✘

**Resa Kelly, Ex Officio,
DivCHED Chair-Elect**

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✘	✘
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✘	✘	✘
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✘	✘	✘

Exams Board of Trustees - Fall 2023

Submitted by: Alex Grushow

Reporting Period: 03/26/2023 - 08/01/2023

A. INTRODUCTION/OPENING COMMENTS

The Board of Trustees (BoT) is charged with fiduciary oversight of the ACS Examinations Institute. The Board serves the Division by providing advice and consent on large scale projects and budgetary matters of the Institute and serves as a sounding board for the Director of the Institute on legal matters that may affect the finances of the Institute.

B. INFORMATION SINCE LAST REPORT

Effective July 1, the Institute has three new Associate Directors. Olga Michels will serve as the Associate Director for Product Development, Sachin Nedungadi will serve as the Associate Director for Research, and Jaclyn Trate will serve as Associate Director for Test Development.

We are happy to report that ACS Exam Institute business sales are greatly recovered from pandemic levels. Sales have almost returned to pre-pandemic levels and expenses are also now more modest and thus we are expecting to see a slight profit for this budget year.

Because of the amount of product, particularly the exam study guides, that the Institute has been producing and selling, the weight of all the printed materials has created some loading concerns for our second-floor condominium property. To alleviate this issue the Business Operations for the Institute has moved to a new location with more suitable warehouse and storage capabilities. Our new address is 1375 S. Garfield Ave. Loveland, CO 80537.

C. PLAN(S) FOR FUTURE

The new E-commerce site is now fully operational. Through this site, students can purchase study materials, and practice testing. Our next phase will be to expand the portfolio of study guides beyond general, organic and physical chemistry. The Institute is currently working on expanding its portfolio of study guides and online practice materials based upon the feedback from requests from our community.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

David Smorodin

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✗	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Kimberly Cortes (ex officio)

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Amiee Modic (ex officio)

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✗	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Rick Moog (ex officio)

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✓	✓
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Biennial Conference Committee - Fall 2023

Submitted by: Renee Cole and MaryKay Orgill

Reporting Period: Mar-01-2022 - Aug-01-2023

A. INTRODUCTION/OPENING COMMENTS

The purpose of the BCC is to provide guidance, oversight, and financial accountability to the General and Program Chairs of the BCCEs; to review evaluations and financial reports of past BCCEs; to solicit, evaluate bids, conduct site visits, recommend the locations and General Chairs of future BCCEs; to closely evaluate BCCE Memoranda of Agreement (MOA); and to provide fiduciary responsibility for DivCHED's BCCE enterprise. The Biennial Conference is the signature event for our Division, typically having more than 1500 attendees presenting papers, participating in workshops, and exploring research to improve student learning. The BCCE is the premiere conference for chemical educators throughout the world.

B. INFORMATION SINCE LAST REPORT

1. A subcommittee of the Biennial Conference Committee examined potential replacement abstract submission and conference management apps and recommended that the Division contract with Ex Ordo and Guidebook for the 2024 BCCE. The Division, in turn, entered into a contract with these companies, and the 2024 BCCE Organizing Team are currently working with the companies.
2. A subcommittee of the Biennial Conference Committee developed a draft of BCCE workshop policies and submitted it to the larger committee.
3. Members of the Biennial Conference Committee, along with the BCCE Meeting Planning Partner, carried out a site visit at the University of Wisconsin-Madison (host of the 2026 BCCE) in late July 2023.

C. PLAN(S) FOR FUTURE

1. A report of the UW-Madison site visit will be prepared and shared with the BCC and the 2026 BCCE Organizing Team.
2. The BCC will continue to revise the initial drafts of BCCE workshop policies and work with the 2024 BCCE Organizing Team to communicate these to BCCE presenters and participants.
3. The Biennial Conference Committee will be working with the University of Wisconsin to approve a conference budget and MOA during the fall of 2023.
4. Letters of Intent to host the 2028 BCCE are due in December of 2023, with full proposals to be submitted the following spring. The Biennial Conference Committee will remind and recruit institutions to submit Letters of Intent before the deadline.

5. A subcommittee of the Biennial Conference Committee will begin to develop a plan for succession planning for the role of the meeting planning partner.
6. A subcommittee of the Biennial Conference Committee will begin to review and update its webpage and operations manual.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

MaryKay Orgill	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Renee Cole	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Irv Levy	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Justin Carmel	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Scott Donnelly	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓

	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Alice Putti	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Barbara Murray	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Jack Eichler	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Tom Pentecost	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Ellen Yeziarski	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Kristen Drury	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗

John Michael Sophos

YR 1 - TERM 3

✘

YR 1 - TERM 1

✔

YR 1 - TERM 2

✔

YR 1 - TERM 3

✔

Carly Schnoebelen

YR 1 - TERM 1

✔

YR 1 - TERM 2

✘

YR 1 - TERM 3

✘

YR 2 - TERM 3

✘

YR 2 - TERM 1

✔

YR 2 - TERM 2

✔

YR 2 - TERM 3

✘

YR 2 - TERM 1

✘

YR 2 - TERM 2

✘

YR 2 - TERM 3

✘

YR 3 - TERM 3

✘

YR 3 - TERM 1

✔

YR 3 - TERM 2

✔

YR 3 - TERM 3

✘

YR 3 - TERM 1

✘

YR 3 - TERM 2

✘

YR 3 - TERM 3

✘

Committee on Personnel and Nominations - Fall 2023

Submitted by: Gail Webster

Reporting Period: Mar-26-2022 - Jul-30-2023

A. INTRODUCTION/OPENING COMMENTS

Our committee's purpose is to nominate DivCHED members for committee service and leadership opportunities within the Division. We seek to be inclusive of all members including chemical education practitioners and researchers across all levels of institutions. The committee tries to match the skills, experiences, and interests of individuals to service opportunities within the division.

B. INFORMATION SINCE LAST REPORT

- CPN developed nominations for Board of Publication and Board of Trustees and will present those nominees to ExComm at the Fall 2023 meeting.
- The committee requested and received a new email address, "nominations@divched.org." Previously, emails from the chairs were sometimes sent to junk or could seem questionable to their intended recipients. Now, members see that this our emails are legitimately from the Division of Chemical Education.
- The updated nominations form on the website was instituted for members to either self-nominate or nominate colleagues.
- A big thank you to Heather Johnson for helping us with bullet points two and three, above!

C. PLAN(S) FOR FUTURE

- Co-chairs Gail and Laura will be rotating off of the committee at the end of 2023 and continue to work with Blain Mamiya who will be moving into the Chair role.
 - We have strongly suggested that he seek a co-chair to help with the work of the committee, since Laura and Gail have found this arrangement to be beneficial to CPN's work.
- CPN submitted a newsletter article for the membership that points to the nomination form on the website and encourages participation in the division.
 - CPN has asked that the Division devote some social media posts throughout the year advertising the nomination form as a way to get more members involved in service opportunities.
- CPN sent a request to Heather Johnson to send CPN a regular download of nomination form submissions based on the recommended deadlines below:
 - Elected leadership positions: January 31 (send responses in Excel to CPN in early Feb)
 - Board appointments: June 30 (send to CPN early July)

- Committee interest: September 30 (send to CPN early October)

D. OTHER

- CPN continues to strongly advise other division committees to consider and develop chair succession planning within each committee to ensure smooth transition and continuity of committee work.
- CPN suggests that prior to committee appointments, that committee chairs be surveyed to determine if members ending terms should be re-appointed. Also, in that same survey, to request that committee and board chairs provide any specific skills or experiences that will enhance the work of the committee or board.
 - CPN would like to work with ExComm to determine the best way to gather that information.
- Also, this was in our last consent agenda, and it still seems relevant now:
 - *CPN would like for ExComm to consider working with our committee (and perhaps other committees) to find intentional pathways for membership engagement. Not only would we like to find ways to "lift members up" through the division, we would like to have more formalized ways to broaden membership participation so that we are being more intentional about DEIR in the organization.*

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Gail Webster	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Laura Anna	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Chris Bauer	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓

	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Blain Mamiya	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Arlene Russell	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Susan Schelble	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Dawn Del Carlo	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Rebecca Eikey	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Laura Slocum	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3

Jennifer Lewis

✘
YR 1 - TERM 1
✓
YR 1 - TERM 2
✘
YR 1 - TERM 3
✘

✘
YR 2 - TERM 1
✘
YR 2 - TERM 2
✘
YR 2 - TERM 3
✘

✘
YR 3 - TERM 1
✘
YR 3 - TERM 2
✘
YR 3 - TERM 3
✘

Chemical Education Research Committee - Fall 2023

Submitted by: Alena Moon

Reporting Period: Mar-15-2023 - Mar-15-2024

A. INTRODUCTION/OPENING COMMENTS

The mission of the Chemical Education Research (CER) Committee is to inform chemical educators, foster scholarship, and encourage improvement of the quality of chemistry education research. To achieve these goals, the committee is involved in a number of endeavors.

B. INFORMATION SINCE LAST REPORT

Since our last report, the committee has:

- Held virtual committee meeting Sunday, August 21, 2022 1pm-2:30pm CST
- The ACS CHED-CER Webinar series (aimed at providing the CER community with a platform for engaging in discussion and debate about pressing issues, methodological questions, and cutting-edge research in chemistry education research) has resumed with a "build me an argument" series beginning in February 2023.
- Organized CER symposium (Ginger Shultz, Thom Bussey, Tyler Barton) for hybrid Fall meeting.
 - 46 accepted. Six sessions will be running (3 virtual and 3 in-person)
- Continued moderation and management of the CER listserv
- Drafted proposal for Kavli Award nominations and submitted to Executive Committee
- Discussed the undergraduate poster session awards and put on hold indefinitely due to the ECCES electing to step back from participation.

C. PLAN(S) FOR FUTURE

Continue to discuss options and collaborations for enhanced CER-sponsored programming.

Discuss future of the ACS CHED-CER webinar series and other options for supporting the CER community.

Discuss additional ways that the committee can meet its mission statement and future directions.

Discuss ways that the listserv/chemedx website can improve.

Discuss ways to increase and retain enrollment in DivChed.

D. OTHER

None.

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Thomas Bussey	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
Ginger Shultz	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
Alena Moon	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
Dee Dee Allen	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
Lisa Kendhammer	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
Vicente Talanquera	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
Melanie Cooper	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
Courtney Stanford	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2

	✓	✗	✗
Nikita Burrows	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
Ryan Stowe	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
Regis Komperda	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗

2YC3 - Fall 2023

Submitted by: Robert Kojima

Reporting Period: Mar-01-2023 - Aug-01-2023

A. INTRODUCTION/OPENING COMMENTS

The Committee on Chemistry in Two-Year Colleges (COCTYC) is the executive committee governing the Two-Year College Chemistry Consortium, 2YC3. 2YC3 is an external membership organization that is primarily charged with enhancing student learning by providing a national forum for educators teaching in the first two years of college chemistry. The COCTYC currently facilitates 2YC3 goals by coordinating professional development conferences, webinars, and community forums while also publishing newsletters and providing online resources.

B. INFORMATION SINCE LAST REPORT

Since our last report, 2YC3 is looking forward to its strategic planning retreat and the upcoming transition back to in-person conferences. A survey regarding the perceived state of the organization has been sent out to over 2000 stakeholders in preparation for the strategic planning retreat and the responses have been collected and analyzed. Representatives from current 2YC3 leadership, SOCED, past 2YC3 members, Chemical Education Research, DivCHED, CPT, CTA, and ACS Office of Higher Education have committed to attend the retreat at ACS headquarters on October 14-15, 2023.

We have held one webinar on "Using Current Events to Teach Seminal Topics in GChem and OChem" with 89 registrants since our last report.

In collaboration with other organizations, our co-authored NSF grant "Facilitating Accessibility in STEM at Two-Year Colleges" (Award number: DUE-2228226, [07/01/2022-09/30/2023]), is in progress and we sent delegates to a conference on June 26- 28 at Minneapolis College. Additionally, the AACT has reached out to us and we are currently working on sharing resources to increase the value of membership to both of our organizations.

We continue to report that recruitment for leadership positions has been difficult, and this continues to be so. We are currently soliciting candidates for the 2025 chair elect, and for newsletter chair.

Industrial sponsors have been especially difficult to cultivate as the online format of our meetings continue. There were no sponsors in 2022, and we have been unable to obtain any for 2023. We look forward to our return to in person meetings in 2024 for possible sponsorships.

C. PLAN(S) FOR FUTURE

We plan to restart our monthly webinars in 2024. Our first post-COVID in-person conference is slated for Spring 2024 in Arizona Western College in Yuma, AZ. Currently there are tentative plans for a Fall 2024 conference at Montgomery County Community College in Baltimore, MD; and a Spring 2025 conference at Johnson County Community College in Kansas City, KS.

2YC3’s revenue model is primarily membership driven. Current memberships year to date have been stagnant compared to last year at this time. It is of note that while our membership has roughly halved from years immediately before the pandemic, and at 30% of levels from a decade ago. We are planning to address our revenue model along with our membership structure in the upcoming strategic planning retreat.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

Yes

If Yes, what amount did you receive?

7500

If No, skip this section but feel free to add any comments regarding the committee funding here.

This was not explicit committee funding through normal channels but a grant to help defray costs for an upcoming strategic planning retreat

Funding Outcomes

Initial pre-retreat surveys have been distributed, collected, and analyzed. More to follow after the SPR on Oct 14-15 2023.

MEMBER LIST

Higgins, Thomas (Strategic Planning Chair)

YR 1 - TERM 1

✓

YR 2- TERM 1

✓

YR 3 - TERM 1

✓

YR 1 - TERM 2

✓

YR 2 - TERM 2

✗

YR 3 - TERM 2

✗

YR 1 - TERM 3

✗

YR 2 - TERM 3

✗

YR 3 - TERM 3

✗

Friedrich, Ken (Chair 2023)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Mihaela Chamberlin (Chair Elect 2024)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Donnelly, Scott (Future Sites)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Kojima, Robert (DivCHED Representative)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Vacant (Chair Elect Elect 2025)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✗	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Gittins, Jonathan (Treasurer)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2

	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Melanie Harvey (Membership and College Sponsors)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Allen, DeeDee (Industrial Sponsors)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Lee McPherson (Webmaster)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✘	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Vacant (Newsletter)	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✘	✘	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘

Early Career Chemistry Education Scholars Committee - Fall 2023

Submitted by: Olivia Crandell

Reporting Period: Mar-06-2023 - Jul-31-2023

A. INTRODUCTION/OPENING COMMENTS

The Early Career Chemistry Education Scholars (ECCES) are a committee dedicated to the recruitment and networking of graduate students, postdoctoral researchers, and early faculty members (pre-tenure if on tenure track) in chemistry education research. This population is vital to the long-term goals of chemistry education research, and we hope will be the future leaders and contributors to DivCHED.

B. INFORMATION SINCE LAST REPORT

Since we last met, this committee organized the Graduate Student Research symposia hosting 16 graduate students to present their research at the ACS Spring meeting in Indianapolis.

C. PLAN(S) FOR FUTURE

Our committee is actively planning networking and professional development activities for Spring ACS 2024 in New Orleans and BCCE 2024 in Lexington, KY. These events include organizing our usual graduate student research symposia at both conferences and a networking social event at the BCCE. We are planning to expand our events to revive previously held events such as recruiting undergraduates to CER at ACS as well as professional development activities to support scholars entering the job market. Finally, our committee is considering how we will preserve historical committee knowledge and onboard new committee members as we experience a large turnover in our committee in the coming year. This will be discussed in Fall 2023 and into Spring 2024.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

Yes

If Yes, what amount did you receive?

\$300

If No, skip this section but feel free to add any comments regarding the committee funding here.

This committee was allocated \$300 for 2023, however we did not spend any of it. We

have submitted a budget request for 2024.

What did you do with this funding in the past year?

Funding Outcomes

MEMBER LIST

Olivia Crandell	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Travis Lund	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Courtney Ngai	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Rebecca Gibbons	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Megan Connor	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Maia Popova	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1

	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Elizabeth Day	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Paulette Vincent-Ruz	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Molly Atkinson	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Finance Committee - Fall 2023

Submitted by: Cathy Middlecamp

Reporting Period: 03/02/2023 - 08/01/2023

A. INTRODUCTION/OPENING COMMENTS

The Finance Committee is charged with developing the annual budget for the ACS Division of Chemical Education (“the Division (GovPro)”) and overseeing this budget and other financial concerns of the Division. This committee also sends recommendations to the Division Executive Committee (“ExCom”) on financial matters such as the budget, the investment policy, audit practices, ongoing and new expenses, and ongoing and new income-generating activities.

In 2023, the Finance Committee began its sixth year with new guidelines to provide better continuity in leadership and better representation in its members:

1. The chair now has a 3-year term, renewable for three terms. Prior to this, the immediate past chair of the Division served each new year.
2. Committee members now include those with financial expertise and with a stake in financial decisions.
3. Committee meetings are open, except for those on matters such as personnel.
4. The Committee meetings are held prior to the meeting of ExCom rather than afterward.

The Finance Committee currently uses the term “GovPro” or “the Division (GovPro)” to refer to the Governance/Programming part of the Division. This new terminology acknowledges the fact that the Division has several entities, e.g., the Exams Institute, 2YC3, and the Board of Publications.

B. INFORMATION SINCE LAST REPORT

The Committee met in person at the 2023 Spring National Meeting in Indianapolis. In addition, the Committee met virtually in June and July 2023.

2024 Budget.

The Finance Committee is charged with the responsibility of developing the annual budget for the ACS Division of Chemical Education (“the Division”). Prior to each Fall ACS meeting, the Finance Committee recommends to the Executive Committee a budget for the upcoming year. This recommendation was made (unanimous vote) for the 2024 budget at the July meeting of the Finance Committee. The report from the CHED Treasurer, Rick Moog, contains the details of this budget recommendation.

General Policy for managing finances associated with the Biennial Conference Committee (BCC) and the Biennial Conference on Chemical Education (BCCE)

(Recommended by Finance Committee (2/6/2023) to ExCom; Approved by ExCom at the 2023 Spring National meeting)

1. The Division has established a BCCE "account" in the budget and seeded it with \$100,000. BCCE-and BCC-related expenses are to be paid out of this account.
2. In the case that there is a net gain from a BCCE, the net gain would be added into the BCCE "account" (and not into the general operating fund) so it could be used to pay for future BCCE-related expenses.
3. In the case that there was a net loss from a BCCE (this has only happened once in our history, but it is a possibility), the money in the BCCE accounting line would be used to offset the loss.
4. Over time, the specific amount of money in the BCCE accounting line will go up and down depending on net gains and losses from BCCEs.
 - If the total amount in the BCCE "account" falls below \$50,000 as of June 30, the Division would allocate funds into the "account" from the general operating budget for the following year to restore the balance to \$100,000.
 - If the total amount in the BCCE "account" grows above \$200,000 as of June 30, the Division's Executive Committee would convene to decide what to do with the excess funds.

For example (and depending on the Division's circumstances at the time), ExCom might vote to move \$50,000 to the Division's general operating budget. Alternately, they might vote to use a portion of the \$50,000 to offset some of the registration costs associated with a future BCCE or to give BCCE scholarships. Each time the BCCE "account" goes above \$200,000 as of June 30, the Division Executive Committee would decide how best to use those excess funds to serve the members of the Division.

5. Over time, the expectation is that the balance of this fund will be between \$150,000 and \$200,000.

Specific Policy for the Excess funds from the BCCE (for the 2024 Budget)

As of June 30, 2023, there was approximately \$325,000 in the BCC account. At the July 2023 virtual meeting of the committee, this recommendation to ExCom was approved by a unanimous vote:

(1) The BCC account be reduced to \$200,000 by August 31, 2023.

(2) The remaining excess be used to create a "Special Project Fund" whose purpose and administration is determined by ExCom.

This recommendation is now pending approval by ExCom at the 2023 Fall National Meeting.

Other updates from this and recent reporting periods

Rick Moog and Mike Dolence have substantially reworked the format of the budget to increase both its readability and its transparency. As of 2023, the changes include:

- The draw on our investment account is clearly indicated. Furthermore, we now follow a policy to take a draw on the income of our investments. A copy of this policy resides in our Finance Committee folder in DropBox.
- The funding for BCC/BCCE is now in a separate tab.

Investment Subcommittee.

The Investment Subcommittee (Bob, Kim, Gary, Mike, and Rick) continues to meet quarterly with Tony LaBarba, our investment advisor at JP Morgan/Chase.

At the most recent meeting in July 2023, the members of the subcommittee looked at the 2nd quarter performance of our funds. They concluded that it had been smart not to change our approach and will continue following the same approach. The balance of our funds continues to increase, and there are no concerns on the horizon.

Finance Committee web page.

<https://ched.chemedx.org/about-divched/committees-boards/finance-committee>. The Chair last edited this page (with the help of Heather Johnson) in January 2023.

Credit card.

The Division (GovPro) has a card in the name of the Treasurer. The card has a credit line of \$5,000 and is being used only for occasional expenses.

Document storage.

For security and to comply with ACS Legal, our Committee files now are kept in DropBox. All committee members as well as all ExCom members have access to this folder. Files are all in one place; thus, none reside on the Google drive.

Our DropBox Committee folder includes an archive of meeting agenda packets, minutes, consent agendas, financial policies, and other financial info, such as budgets and the yearly audit.

C. PLAN(S) FOR FUTURE

Finance Committee will not meet again prior to the fall national meeting in San Francisco. However, it will meet virtually during Fall 2023, with our next meeting to be scheduled in late September or early October.

Future agenda items could include:

1. To revisit investment policies. Does it still make sense to have 3 of them?
2. To revisit CHED dues increase. Did the increase cause any changes?

D. OTHER

Nothing to report

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Cathy Middlecamp	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Kelly, Resa*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Talanquer, Vicente*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Cortes, Kimberly*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1

	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Moog, Rick*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Gittins, Jonathan*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Pribush, Bob	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Hollis, Gary	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Torre, Frank*	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Ellefson-Kuehn, Julie	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗

	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Murphy, Kristen*	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✘	✘
Cole, Renee*	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✘	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Reeves, Melissa**	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✓	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Dolence, Mike**	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘

International Activities Committee - Fall 2023

Submitted by: Akiko Nakamura

Reporting Period: Mar-26-2023 - Jul-31-2023

A. INTRODUCTION/OPENING COMMENTS

You may wish to state the mission or goals of your committee to help others reading to know a bit about your committee, but there is freedom for expression here.

The mission of the International Activities Committee is threefold:

- (1.) Raise international awareness to ACS
- (2.) Create international relationships with faculty for research collaborations and other scholarly activities.
- (3.) Oversee a budget to provide an individual an opportunity to attend an international conference. The funds are designed to aid individuals who otherwise would not get an opportunity to attend the conference.

B. INFORMATION SINCE LAST REPORT

Since we last met, the committee has communicated with the National Academies of Sciences, Engineering, and Medicine and discussed collaboration opportunities on the IUPAC Global Women's Breakfast 2024.

C. PLAN(S) FOR FUTURE

At the upcoming meeting, we will focus on the following:- collaborating the IUPAC GWB 2024 with the National Academies of Sciences, Engineering, and Medicine- discussing symposium ideas for BCCE2025- identifying avenue for expanding collaboration with other ACS committee- promoting visibility of the committee through social media.

D. OTHER

At last meeting, we formed four subcommittees as shown below. Award sub committee Marketing sub committee Global Women's Breakfast sub committee - 2024 virtual Organizing a committee for BCCE sub committee My goals for the August meeting are to identify specific objectives and plans for individual subcommittee.

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Akiko Nakamura

YR 1 - TERM 1

✓

YR 2- TERM 1

✓

YR 3 - TERM 1

✓

YR 1 - TERM 2

✓

YR 2 - TERM 2

✓

YR 3 - TERM 2

✓

	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Nicole Becker	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Corina Brown	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Alexey Leontyev	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Stephanie Ryan	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Sachel Villafane-Garcia	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Nicole Lapeyrouse	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Maria Gallardo-Williams	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1

Adrian Villalta-Cerdas

✓	✓	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗
YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✗	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Diana Hoover

YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
✓	✗	✗
YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
✗	✗	✗
YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
✗	✗	✗

Passer Award Committee - Fall 2023

Submitted by: William (Bill) Miller

Reporting Period: Mar-01-2023 - Aug-01-2023

A. INTRODUCTION/OPENING COMMENTS

Passer Award Committee meets to award Dorothy and Moses Passer Education Grants. These provide support for faculty in small programs and who are somewhat isolated from others in their discipline. Eligible activities include professional development activities such as workshops related to enhancement of teaching skills that take the applicant away from his/her home institution.

B. INFORMATION SINCE LAST REPORT

Out of two applicants for the April 1st application period, both received funding. We have awarded:

1. Kristy Jurchen, Concordia University, Nebraska, \$650, to support attendance at the *National Conference to Advance POGIL Practice (NCAPP)*
2. Chun-Hun Wang, Northland Pioneer University, Arizona, \$1,218, to support attendance at the Two-Year Faculty Workshop on Active Learning offered by the American Chemical Society

With the help of Heather Johnson we announced the awards on the DivCHED social media.

We have a vacancy. We will have 3 more vacancies at the end of 2023, including myself the chair.

C. PLAN(S) FOR FUTURE

We continue to work on:

1. Doing outreach to DivCHED members to let them know about this award.
2. Encouraging and actively reaching out to educators from diverse backgrounds especially those from under-represented or marginalized populations to apply for the award and to serve on the committee
3. Working towards posting information online about what types of awards have been funded in the past.
4. Establish a succession plan and make a smooth transition to a new chair at the end of 2023.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

William (Bill) Miller, Sacramento City College	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Rebecca Eikey, Chestnut Hill College	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Julie Ellefson, Harper College	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Lisa Hoferkamp, University of Alaska Southeast	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Rick Moog, Franklin and Marshall College	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Jamie Schneider, Univ of Wisconsin River Falls	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2

	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
Niina Ronkainen, Benedictine University	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘
John Wiginton, University of Mississippi	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✘
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✘	✘	✘
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✘	✘	✘

Pre College Committee - Fall 2023

Submitted by: Roxie Allen

Reporting Period: Mar-20-2023 - Aug-01-2023

A. INTRODUCTION/OPENING COMMENTS

The committee is getting up to speed with how we can be a useful tool for chemistry educators as well as an introduction to the division for newly recruited members.

B. INFORMATION SINCE LAST REPORT

The committee met in July at ChemEd in Guelph, Ontario. We discussed committee member appointments and ways to increase the visibility and usefulness of the committee to the greater K-12 education committee. We discussed the redundancy of many of our current purposes with those of AACT and we are looking for ways to re-brand our committee as one that bridges the branches between AACT, the division, and the pre-college communities.

C. PLAN(S) FOR FUTURE

We are planning to have two zoom committee meetings between now and the spring meeting, where we discuss the potential focus for our committee. We also plan to work with CPN to appoint members who can liaise with AACT to increase the usefulness of the committee.

D. OTHER

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Roxie Allen	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Paul Price	YR 1 - TERM 1	YR 2 - TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3

Matt Miller	✓	✓	✓
	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Michael Morgan	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✓
Kristen Drury	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Heather Weck	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Baxter Krug	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Ryan Johnson	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Kat Cooper	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1

✓
YR 1 - TERM 2
✗
YR 1 - TERM 3
✗

✗
YR 2 - TERM 2
✗
YR 2 - TERM 3
✗

✗
YR 3 - TERM 2
✗
YR 3 - TERM 3
✗

Recognition Committee - Fall 2023

Submitted by: Anna Wilson

Reporting Period: Mar-03-2023 - Aug-01-2023

A. INTRODUCTION/OPENING COMMENTS

The mission of this committee is to select a non-active member to receive the award for Outstanding Service to the Division each year. The award is presented at the spring national ACS meeting.

B. INFORMATION SINCE LAST REPORT

Since we last met, the committee has reviewed the nominations and voted to select Morton Hoffman as the awardee for 2023. The award was presented at the Spring 2023 National Meeting

C. PLAN(S) FOR FUTURE

In January we will solicit nominations for the 2024 award to be given at the Spring 2024 meeting. We will not meet in person but will communicate by email.

D. OTHER

We solicit nominations from the division membership. Nominated members who are not selected will have their information held over to be considered again the next year.

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Wilson, Anna M.	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Kelly, Resa	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Gelder, John	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2

	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Iriarte-Gross, Judith	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Modic, Amiee	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✓	✓
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✗	✗
Russell, Arlene	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✗	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✗	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗

Safety Committee - Fall 2023

Submitted by: Steven Wietstock

Reporting Period: Mar-01-2023 - Jul-31-2023

A. INTRODUCTION/OPENING COMMENTS

Safety Committee Vision Statement: Education that embeds accurate chemical safety instruction at all educational levels.

Safety Committee Mission Statement: To provide resources and strategies to chemical and science educators in order to prepare chemists and others to function safely while using chemicals.

B. INFORMATION SINCE LAST REPORT

The committee meets for approximately 90 minutes in conjunction with each national ACS meeting. Our spring meeting was a mixed mode meeting with a few members in person and others using Zoom on Sunday, March 26th, 2023.

At the meeting, we reviewed some informational items such as the ACS DivCHED Meeting Conduct Policy and the upcoming need for new committee members. Committee members updated the group on various ACS Safety initiatives: the new college safety videos to be released in April; chemical management course for high school teachers that is in-progress; the new CPT guidelines, and several other initiatives.

We discussed what session(s) might be appropriate for the spring 2023 meeting in Indianapolis -- perhaps something joint with the younger chemists group in CHED about careers in safety.

The projects for the survey and for re-organizing the CHED demonstrations document to use RAMP are still in process.

As the meeting wrapped up members were reminded to review the webpage and consider possible social media updates.

Following the spring meeting, the Chair was contacted by Marta Gmurczyk, ACS Senior Safety Programs Manager, regarding a new initiative to bring together members of the various ACS Safety Divisions, Committees, and Offices to discuss and determine how we may be able to work together to improve our effectiveness and efforts in chemical safety and sustainability. Through interviews and surveys in June and early July, the ACS Safety Office put together an in person meeting for about 20 individuals involved in ACS safety programs across the society. This was a very informative and productive meeting which will raise the role of safety programming in the society in the future.

C. PLAN(S) FOR FUTURE

The DivCHED Safety Committee thanks everyone who responded to last year's survey. We are reviewing responses to the survey to better understand the needs and safety issues among division members. We are also working on a revision of the CHED demonstrations guide using RAMP guidelines. A revision of the committee webpage is also planned to reorganize access to resources and create a user-friendly interface for the division membership.

The committee is also working to expand our committee to provide representation from AACT, 2YC3, Early Career Chemistry Education Scholars and others to expand our efforts to reach out to division membership to enhance safety programs and materials.

D. OTHER

Of great value to the committee are the cross-connections that several of our committee members have to the Committee on Chemical Safety (CCS) and to Division of Chemical Health And Safety (DivCHAS). We are also indebted to Marta Gmurczyk who helps make connections with and provide information about various ACS safety-focused projects.

E. Committee Funding

Did your committee request funding from the Division in the past budget year?

No

MEMBER LIST

Dave Finster	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
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Jim Kaufman	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
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Sammye Sigmann	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
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	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
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Georgia Arbuckle-Keil	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
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	✗	✗	✗
Mark Lassiter	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
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	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✓	✓	✗
Daniel Kuespert	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
	✓	✗	✗
	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
	✗	✗	✗
Steven Wietstock	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
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	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
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Jenine Maeyer	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✗
	YR 1 - TERM 2	YR 2 - TERM 2	YR 3 - TERM 2
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	YR 1 - TERM 3	YR 2 - TERM 3	YR 3 - TERM 3
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Jing-Yi Chin	YR 1 - TERM 1	YR 2- TERM 1	YR 3 - TERM 1
	✓	✓	✓
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DivCHED Special Projects Funding Policy *proposed to the Executive Committee, August 12, 2023*

Eligibility and Responsibility

Requests for financial support for special projects within the Division of Chemical Education (DivCHED) outside of the scope of normal committee budgetary requests will be considered only if they are addressed to the Chair of DivCHED in writing, come from or are submitted on behalf of members of the DivCHED, and clearly indicate how requested funds will be used, how the proposed activity advances the DivCHED vision and mission and supports our members. Verbal requests will not be considered.

Requests for special projects will be accepted and evaluated on a quarterly basis:

- January 1 - March 31
- April 1 - June 30
- July 1 - September 30
- October 1 – December 31

Decisions on requests submitted within any of these periods will be communicated no later than 10 business days after the quarterly window closes.

Funding requests should have a maximum budget of \$25,000. It is encouraged to discuss the proposal with a member of the DivCHED Chair Succession prior to submission.

For entities obtaining financial support, a brief report regarding the supported project must be sent to the Division Chair within one month after the event describing how the project funds were spent along with outcomes of note. Funds should be spent within 18 months of the decision to fund a request. If the project is canceled or its beginning is postponed beyond the 18 months period, the Chair of DivCHED should be informed immediately and funds should be returned to the DivCHED within 2 months of the cancellation/postponement.

Procedure

Requests for contributions will be evaluated and decided by the DivCHED Chair Succession in consultation with the Treasurer using the criteria below:

- *Impact on Chemistry Education:* The Chair Succession will consider the nature and extent of the impact of the sponsored activity on chemistry education by analyzing:
 - The extent to which the special project is aligned with the mission of the DivCHED and will help advance chemistry education research and/or practice at the national or international levels.
 - The number of DivCHED members from diverse groups (particularly those underrepresented in chemistry education) who might benefit from the funds provided or by their participation in the sponsored activity.
- *Impact on Finances:* Based on the available funds for special projects in the yearly budget approved by ExComm, the Treasurer will evaluate if the contribution amount is feasible as requested or only feasible if reduced. The Treasurer will also report on similar

projects funded over the past four years including the amount funded. Only one request per fiscal year from the same group/person will be considered.

Special Project Conflicts of Interest

If an ExComm member has an interest in a proposed special project with the organization in the form of a significant personal financial interest in the transaction or in any organization involved in the special project or holds (or has held) a position as trustee, director, chair, or officer in any such organization, he or she must make full disclosure of such interest before any discussion or negotiation of the transaction and abstain from decision-taking actions. With disclosure to other participants, the work of the ExComm is furthered by the willingness of conflicted persons to share information bearing upon the matter under consideration. If a conflict, or the potential appearance of a conflict, exists, the ExComm member must recuse themselves by not influencing, attempting to influence, or participating in that discussion and/or vote.