

SPOC: Strategic Plan Task Force Structure

Purpose

SPOC, in consultation with the chair succession, has formalized our system for how to proceed after Strategic Plan Strategy Teams (SPSTs) have met their objectives. We bring this for ExComm discussion to raise awareness of this system and solicit any thoughts/feedback ahead of our use of this system.

Background and Rationale

Previously, when the chair succession announced the inaugural 2024 Strategic Plan, they also announced the membership of the Strategic Plan Strategy Teams (SPSTs) who work to advance the strategic plan goals. In March 2025, SPOC assumed responsibility of managing and supporting Strategic Plan Strategy Teams (SPSTs). We are now encountering the first wave of 2024 SPSTs completing their objectives, which raises the need to have a clear system for re-charging and re-appointing SPSTs.

SPOC is formalizing Strategic Plan (SP) Strategy Teams as Task Forces, in order to:

- Institutionalize SP efforts in existing DivCHED governance systems
- Clarify systems for charging and appointing members to SP Strategy Teams
- Clarify SPST members' scope of responsibilities and term of service

We anticipate this will have several benefits, including:

- Focusing SP efforts on information gathering, prototyping, and informing sustained work
- Increasing likelihood of SP outputs benefiting and being sustained by committees' work
- Facilitating cross-committee collaboration on areas of shared interest and expertise
- Providing a low-barrier entry point for DivCHED members to get involved in governance

Formalized Strategic Plan Strategy Team (SPST) Structure

We are formalizing the body and function of SPSTs as Task Forces. This aligns with how SPSTs have been operating in practice, and clarifies how SPOC can complete its work within the parameters of DivCHED governance systems and policies. Under this structure:

SPOC will make recommendations for the creation of SPSTs to the DivCHED Chair Succession. This will include a charge for the SPST, a timeline for the SPST's existence, and suggested staffing. Once appointed, SPSTs will report to and be supported by SPOC. SPOC will synthesize and relay reports and proposals to ExComm, calling on SPST members for presentation/discussion as relevant.

Task Force charge and staffing recommendations will be responsive to the needs and work of prior SPSTs. Preferred standard practice is expected to include:

- **Task Force Timeline:** ≤ 2 years
- **Task Force Staffing:** open to all division members. To leverage institutional knowledge, include committee input, and promote sustaining SP outcomes, preference is that one or more Task Force members are affiliated with the DivCHED committee(s) whose work or experience is most closely related to the Task Force's charge.
- **Task Force Charge:** information-gathering, prototyping, and/or piloting efforts; documentation of outcomes, lessons learned, and recommendations for next steps

SPOC will maintain a publicly-available repository of information about current and former SPST Task Forces, and how DivCHED members can express interest in serving on upcoming Task Forces.